### **Board of Directors Meeting**

**Date:** January 08, 2022

Location: Zoom meeting

Board Attendance: Rob Copenhaver, Anne Pollack, Kevin Chambers, Marshall Deason, Adam Shelton,

Mike Ludwig

**Public**: Susanne Hebert

Call to Order: Chair, Rob Copenhaver, called the meeting to order at 6:03 PM.

Secretary's Report – A motion was made and carried to approve the minutes from the October 21, 2021

(Marshall/Mike).

### **Treasurer's Report:**

Kevin presented the Treasurer's Report. He sent out the budget and cash flow reports to everyone. In January he renewed the general liability insurance for the year.

A motion was made and carried to approve the Treasurer's report (Rob/Marshall).

# **Board member update:**

Adam is resigning his post, so there will now be two openings. Adam has provided some names to the Commissioner, and the Board will reach out to individuals they think would be interested.

### Landscaping

Much of the rocks, plants, and mulch are in by the front entrance sign. The lights remain to be installed. We have not received a bid from the other electrician we had been connected with. We are waiting for a new bid. We will request ground cover for where the brazillian pepper trees were removed.

Roadway islands are in bad shape. Rob met with the landscaper. He will give us some design plans. Rob suggested he bid them in 4 areas. The area near the front entrance sign, the area near the club condos, the area in front of the golf course, the area towards the playground.

Dog park company couldn't honor the same bid from 9 months ago. They agreed that the fence was the most expensive part of their bid and we would be better off piecing it off. Rob is looking into pricing the fence estimate and having dog park company doing other work. We will try leaving it as grass initially.

# **Basketball Court/Playground:**

Mike gave an update. The lights have been ordered and should be delivered in February. We are working on getting permits completed and have been meeting with County staff to work through hiccups. Some trees may need to be trimmed. Brian Lowacker at the County is very helpful.

Timer will be set to around 8pm or 9pm.

Marshall suggested we should keep an eye on basketball nets and when they need to be replaced.

**Next Meeting**: February 17 at 6pm, by zoom. We will continue to meet over zoom.

ADJOURN: The meeting was adjourned at 6:44 pm.

### **Board of Directors Meeting**

**Date:** Feb 17, 2022

**Location:** Zoom meeting

Board Attendance: Rob Copenhaver, Anne Pollack, Kevin Chambers, Marshall Deason,

Not in Attendance: Mike Ludwig

**Public**: Susanne Hebert

Call to Order: Chair, Rob Copenhaver, called the meeting to order at 6:04 PM.

**Secretary's Report** – A motion was made and carried to approve the minutes from the January 8, 2022 (Marshall/Kevin).

**Treasurer's Report** – Kevin presented the Treasurer's Report. All three insurance policies paid: D&O, general liability, and property insurance. The first deposit for the basketball court lighting was paid. The dog park fence payment and equipment were paid. He renewed the Annual Report with the Department of State. The Board of County Commissioners paid the first payment of \$50,750 to us.

A motion was made and carried to approve the Treasurer's report (Marshall/Anne).

# Landscaping

Hoping to have lights in sometime in the next few weeks. Rob will talk with landscaper about ground cover over the east side of the entrance.

Basketball Court lighting: The lights are though permitting. Vendor has the light poles. Trees have been trimmed for \$1500, and installation should be starting soon. The Board discussed the hours of the lighting. Marshall made a motion to have the lights on until 9pm (Marshall/Rob).

With all of the landscaping work we are doing, we may wait on landscaping of roadway islands until new members join the board.

Dog park: Fence and equipment: \$14,500 which is significantly less than original bid. The only thing remaining is installation and securing the improvements.

Roadway islands are in bad shape. Rob met with the landscaper. He will give us some design plans. Rob suggested he bid them in 4 areas. The area near the front entrance sign, the area near the club condos, the area in front of the golf course, the area towards the playground.

**New Business** 

Sprinkler valve broken by front of Feather Sound and sprinklers ran over whole weekend. It may be of value for landscaper to reanalyze and evaluate sprinkler zones

**Next Meeting**: March 30 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 6:40 pm.

### **Board of Directors Meeting**

Date: March 30, 2022

**Location:** Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Marshall Deason, Mike Ludwig

Not in Attendance: Rob Copenhaver

Public: Susanne Hebert

Call to Order: Treasurer, Kevin Chambers, called the meeting to order at 6:00 PM.

**Secretary's Report** – A motion was made and carried to approve the minutes from the February 17, 2022 (Marshall/Mike).

**Treasurer's Report** – Kevin presented the Treasurer's Report. A payment for the dog park was made. The second payment for the basketball court lighting was paid.

A motion was made and carried to approve the Treasurer's report (Marshall/Anne).

## Landscaping

The front entrance sign is complete. Rob was not available to give an update on the electric.

Basketball Court lighting is complete. Mike will go out and adjust the timer on the lights so that they turn off at 9pm.

Mark Gould with Tazen Landscaping presented his proposal for replacing and refreshing the median landscaping as part of his landscaping work. The board discussed the proposal and the trees that he was proposing. His budget was proposed, and the board thought the pricing was reasonable.

Calvin introduced himself - Public works background

Mosquitos – county's response to any problem is they treat the high problem areas; do traps to see If there actually is a problem

Once you call, they will do testing and look around yards, 85% of homes, can identify where mosquito larvae are coming from

Will come out and do additional treatment, want an address

County will treat areas – can call county – Calv	vin will provide number for minutes
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Next Meeting: April 27, 2022 at 6pm, by zoom.

**ADJOURN**: The meeting was adjourned at 6:50 pm.

# **Board of Directors Meeting**

Date: April 27, 2022

**Location:** Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Marshall Deason, Mike Ludwig, Calvin Warren, Nick

Pfeifer, Rob Copenhaver

Public: Susanne Hebert, Lee and Bill Crowtler (moving to Feather Sound)

Call to Order: Rob called the meeting to order at 6:00 PM.

**Secretary's Report** – A motion was made and carried to approve the minutes from the March 30, 2022 meeting (Marshall/Mike).

**Treasurer's Report** – Kevin presented the Treasurer's Report. A final payment for the dog park was made. The entrance sign electrical payment was made. Per Rob, we will need to submit for reimbursement for the County grant funds for the dog park. Kevin is connecting with County staff regarding the budget process this year since staff appear to have changed there. Insurance payment was made to Auto Owners, following audit indicating higher premium was appropriate.

A motion was made and carried to approve the Treasurer's Report (Marshall/Anne).

#### Park

Rob discussed the dog park. It has been completed. Neighbors have said good things. At this time, not terribly crowded, but word will get out.

It was discovered that the irrigation timer for park area is gone. We will ensure it gets replaced.

Mike was reminded to go out and adjust the Basketball court timer so that they turn off at 9pm.

Marshall noted that his son saw the water fountain, which looks fine, but appears to be disconnected and wasn't working. Mike said someone should repair, clean and maintain the water fountains. Rob will check into who can do it. Kevin will look to see who installed the playground and reach out to them.

### Landscaping

The proposal from Tayzen was discussed as to landscaping in the roadway islands.

Susanne Hebert – discussed that she is concerned with putting in italian cypress trees near the club entrance and at Ulmerton and FS Drive. Rob will ask Tazen Landscaping to create some designs to ensure that we aren't blocking traffic. Rob will connect with him. The Board agreed the proposal was generally good with good pricing.

Motion was made and carried to approve the proposal from Tazen Landscaping, except for the parts near the areas at issue with the Italian Cypress trees. (Anne/Marshall)

#### **New Business:**

- Calvin new board member. Introduced himself. Discussed mosquitos in FS. Board opinion is that this is an individual homeowner/county item. Not in Board purview.
- Nick new board member. Introduced himself.
- Mike brought up some items...
  - The back playground gate is broken/unsecured. We should have someone come out and look to have fixed/replaced. Maybe the company that did dog park fence?
  - The black ropes that go along the park by the street are ripped/tattered –
  - Lines on parking lots are hard to see and people are not parking well board discussed having it redone and repainted
  - Make more of an "entrance" to the dog park which is small right now will be discussed more in length at our next meeting.
- Rob: Resident asked if we could install a pickleball court. Board discussed space in the
  greenspace area and redesign to be able to put a court in. Long term vision for the rec
  area. Cost could be a concern. Would we be able to get another grant for this?
- Marshall brought up getting a bid from basketball court company so we have an idea of what this would potentially cost

**Public Comment** – Resident said up putting in 1 pickleball court would be too little. Would need 2. She questioned what areas of FS the Board covered and asked how she could join the board. It was explained that each County Commissioner appoints a member when there is a vacancy

Next Meeting: May 25, 2022 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 6:50 pm.

# **Board of Directors Meeting**

**Date:** May 25, 2022

**Location:** Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Marshall Deason, Calvin Warren, Rob Copenhaver

Absent: Mike Ludwig, Nick Pfeifer

**Public**: Susanne Hebert

Call to Order: Rob called the meeting to order at 6:00 PM.

# Secretary's Report -

Anne advised the Board of the existing Purchasing Policy. The board discussed it and decided to keep it as is for now. We appear to be meeting the requirements in recent expenditures.

Anne presented the conflict of interest policy to the Board, and advised she would be sending out the conflict of interest form for each member to sign after reviewing the policy.

Anne raised the fact that in the past the Board had mailed out an Annual Report to all neighbors. The Board discussed using Next Door to advise neighbors, posting the annual report in the Feather Sound News for those who weren't online, and updating the website. Susanne said she would reach out to Rich Pettit about the administration and ownership of the website.

**Treasurer's Report** – Kevin presented the Treasurer's Report. We received our second payment from the BOCC. He paid the final payment for the basketball court lights and a payment on the dog park.

Kevin addressed the fact that our Regions checking account is low. It is only used for payment of the public notice of our meetings and has gotten below the minimum amount so we are being charged a monthly fee. He advised that we had planned to close the account prior to Covid. Anne suggested that we close the account, transfer the funds to the Synovus account, and open a debit card for the Synovus account. The Board agreed that we also needed to update the signatories on the account. Kevin will arrange with Rob to get the signatories updated.

Kevin said he planned to present our Budget to the Board of County Commissioners on June 2. We are asking for the same amount as last year given our expenditures and plans. \$235,000. The board agreed that this was appropriate and that we needed to look at what projects we want to do for the future so we can know if we need additional funding.

A motion was made and carried to approve the Treasurer's Report (Anne/Calvin).

### Landscaping

Roadway Islands: New landscaping for roadway islands are being worked on. They are rebuilding the irrigation as well. The project should be done within the next 2-3 weeks. Kevin will confirm the payment to the landscaper. Synovus takes a while to send checks after they've been ordered.

Brazilian Pepper trees: Bordeaux Chateau and Eagles Walk have asked Brazilian Pepper plants to be removed by entrance sign. Rob will confirm whether this is something Tayzen has already committed to doing. Tayzen provided an estimate of \$15000 to remove them, which is well above the tree removal estimate of \$5000 they had previously provided. Rob also received an estimate from another landscaping company of \$7300. Once we know who is responsible for what, the Board can decide how to move forward.

Next Meeting: June 21, 2022 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 6:50 pm.

**Date:** June 21, 2022

**Location:** Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Calvin Warren, Rob Copenhaver, Mike Ludwig

Absent: Nick Pfeifer, Marshall Deason

Public: Susanne Hebert, Monica Stynchula, President of Eagle's Walk HOA

**Call to Order:** Rob called the meeting to order at 6:00 PM.

**Secretary's Report** – Anne presented the April and May minutes.

A motion was made and supported to approve the minutes of the April 27 and May 25, 2022 meetings (Kevin/Mike).

Anne reminded board members to sign the conflict-of-interest policy and return it to her.

**Treasurer's Report** – Kevin presented the Treasurer's Report. He sent out cash flow report with actuals through May. Pinellas County utilities bill is 10x the usual price and he will look into what's happening and what's changed.

Kevin reported that he presented the next year's budget to the Pinellas County Board of County Commissioners. It was well received, and no questions or concerns were raised.

He reported that we have a new debit card for the Synovus checking account, which we can use going forward for payments. Kevin will call Synovus to confirm the process to remove Susanne Hebert from the account and add Rob to the account.

A motion was made and unanimously approved to close the Regions bank account(s) and move all money to Synovus. (Anne/Mike)

#### Landscaping

<u>Roadway Islands</u>: Several residents have raised concerns to Rob about the new trees in the landscape islands near the Country Club. The Club Owner advised that he likes them.

Monica – advised that she likes them as well and finds that they will provide a noise barrier to Eagle's Walk and the Club from some of the traffic on Feather Sound Drive.

The Board discussed the weeds growing in the islands and by the eastern-entrance sign. Rob advised that he would connect with Tayzen, but that he was disappointed at how often he was having to call them to discuss issues. He would discuss that with them as well.

<u>Brazilian Pepper Trees</u>: We received a bid from Thiago Landscaping LLC for removal of the Brazilian pepper trees near the front entrance. They will rip them all out, not just cut them down. They asked to be paid fully once the work is complete. The bid was for \$7300, which the Board felt was reasonable for the work. The company will come July 9 and the work would take 2-3 days.

A motion was made to approve the bid (Mike/Calvin). Kevin asked that the motion be amended to ensure that before we move forward with them, Rob confirms that they are licensed and insured. Mike and Calvin supported this amendment. The motion, as amended, was approved unanimously.

Monica spoke and explained that the pond near the fountain will be overrun if the trees aren't removed. The Eagle's Walk HOA will be contracting with American Ecosystem to make the pond healthy again. She thanked the board for helping with the tree removal.

#### Park:

The backstop fence and cage protecting the electric facilities for the basketball court lights is falling over. Rob agreed to connect with someone about repairing/replacing it.

Mike agreed to get padlocks to secure the sprinkler system and electrical system.

The board discussed the poor quality of the ropes that run along the length of the park between it and the road. The Board discussed having a break in the ropes near the dog park to provide a more convenient entrance to the dog park.

Kevin suggested that this ropes project be something we work on in our next fiscal year, and the Board was in agreement. He had identified some other park maintenance and beautification projects to the Board of County Commissioners that we have discussed recently, including a shade structure for the dog park.

Mike agreed to look into replacing the ropes and to get information about a shade structure.

Rob will speak with Tayzen about removing the tree growing into the backstop gated area.

### **New Business:**

Future issues to discuss include updating our website, the status of the back playground gate, restriping the parking lot lines, adding another water fountain, maybe near/in the dog park.

Next Meeting: July 14, 2022 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 6:55 pm.

Date: July 14, 2022

**Location:** Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Calvin Warren, Rob Copenhaver, Mike Ludwig,

Marshall Deason, Nick Pfeifer

**Public**: Susanne Hebert

Call to Order: Rob called the meeting to order at 6:00 PM.

**Secretary's Report** – Anne presented the June minutes.

A motion was made and supported to approve the minutes of the June 21, 2022 meeting (Kevin/Calvin).

**Treasurer's Report** – Kevin presented the Treasurer's Report. He sent out cash flow report with actuals through June.

Kevin reported that we got the audit report back from last fiscal year. All is in order.

Kevin reported on the status of the bank account changes. Closing the Regions bank account can be done by any signer on the account.

A motion was made by Anne and seconded Mike to close the Regions account and move the funds to our Synovus account. Unanimous approval.

Kevin will close the account and deposit the check into the Synovus account. For Synovus to add people, it must done in person with all individuals. That is not required for removal.

A motion was made by Anne and seconded by Mike to add Rob Copenhaver to the Synovus account and to remove Suzanne Hebert from the account. Unanimous approval.

Rob provided an update on the dog park grant. He advised that we are extending fence area for large dog park area on the playground side. Once that is done, Rob will provide all paperwork to Kevin. The fence company has been very slow to respond. \$18,198.43 spent so far on the dog park.

A motion was made and carried to approve Treasurer's report (Anne/Mike).

### **Old Business:**

Rob reported that the neighbors have provided further complaints about the maintenance of the landscaping and playground. Several have called City and County about trash not being removed at playground.

He doesn't appear to be maintaining many of the islands since some are going to be replaced but they weren't maintaining the ones that have already been installed. Rob thinks he's been overwhelmed with this project and others not related to

Nick suggested bringing in another company to do maintenance until he is finished with the install. Rob advised that he has told the landscaper that he is on thin ice and he needs to get on track and finish the islands within 2 weeks. Rob is concerned they can't keep up even after big projects are done.

Mike advised that he is getting information about replacing the ropes and a potential shade structure at the park.

Rob reported that removal of the Brazilian peppers will begin this weekend.

Rob reported that Smith Fence will expand the dog fence and fix playground backstop fence next week.

Calvin mentioned standing water in dog park. It may need some drainage help.

### **New business:**

Some residents have asked for a pickleball court. One resident got a bid \$33,000 to put in one pickleball court. It potentially could fit within the park. We need to think about our goals for park – use, parking, etc. The Board discussed the sport and the use at the park. It would make sense to have at least 2 courts. It will potentially require maintenance. It may be a project we can consider for next year. Mike recommended getting a quote from several companies.

Rubber Mulch for playground – Will likely need to be redone next year. \$25,000 is the approximate cost.

Anne advised that Rich Pettit, a former board member who runs the website, has offered to sell the feathersound.org domain to the District for \$3000. He created it for the Board, but he has always had control. The Board was not supportive of purchasing it for that high cost and decided to look into other options. Susanne suggested several options for new domains.

Anne gave update on the Gateway Master Plan.

**Next Meeting**: August 25, 2022 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 7:10 pm.

Board Attendance: Kevin Chambers, Mike Ludwig

Public: Susanne Hebert, Chris Rose, John Ondrovic

**Call to Order:** Kevin called the meeting to order at 6:02 PM.

Secretary's Report: No report

**Treasurer's Report:** During the Treasurer's report Kevin introduced Chris and John from the county OMB to discuss The District's millage rate for 2023 budget year. It is being proposed by the county that The District reduce the current rate of .7000 to the fall-back rate of .6478. Analysis shows The District is within the 10% reserve rate and can sustain a reserve of greater than or equal to 10% for the next 5 years at the current request level. Sensitivity analysis shows if the annual request was increased \$15K for those 5 years we would still maintain a sufficient reserve level.

Conclusion, Feather Sound could reduce millage to the roll-back of 0.0648 and still have sufficient reserves levels through FY28 even if an increase is needed in future years to their request.

Due to the absence of a quorum no official vote on the subject took place.

Old Business: No discussion

New Business: No discussion

**Next Meeting**: September 15, 2022 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 6:25 pm.

Date: September 15, 2022

**Location:** Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Calvin Warren, Rob Copenhaver, Marshall Deason,

Nick Pfeifer

Absent: Mike Ludwig,

**Public**: Susanne Hebert

Call to Order: Rob called the meeting to order at 6:02 PM.

**Secretary's Report** – Anne presented the July and August minutes.

A motion was made and supported to approve the minutes of the July and August meetings (Kevin/Calvin).

**Treasurer's Report** – Kevin presented the Treasurer's Report. He sent out cash flow report with actuals through August.

Our biggest payment last month was to the landscaping company for the Brazilian pepper removal. We received our last disbursement for BOCC. September is the last month of the County fiscal year. He will prepare a draft budget for us to begin discussing.

The County Commission appears to be looking to decrease taxes and lower the mileage rate. If we keep the same requests as we've had for the next 5 years, we'll stay above 10% and our reserves will continue to grow.

Motion to approve Anne/Marshall

### **Old Business:**

Median landscaping: Rob presented an update on the landscaping contract with Tazen. Tazen had said they were done with the median installation, but they are not. Entire sections with nothing done and much dying or very weedy. They appear to have chosen the smaller versions of the plants they recommended. Rob and Calvin will reach out to new landscapers, discuss the district with them and the work to be done. Tayzen will be given notice.

Playground: the gate at the playground is missing a piece, but the fence company will come out and repair it so that it locks correctly.

Fenced area behind backstop: Exposed wiring was taken care of by an electrician. Cost was \$250. The fence is fine.

Next Meeting: October 19, 2022 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 7:00 pm.

Date: October 19, 2022

Location: Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Calvin Warren, Rob Copenhaver, Marshall Deason,

Nick Pfeifer

**Absent**: Mike Ludwig

Public: Susanne Hebert

**Call to Order:** Rob called the meeting to order at 6:03 PM.

**Secretary's Report** – Anne presented the September minutes.

A motion was made and supported to approve the minutes of the September 15, 2022 meetings (Marshall/Kevin).

**Treasurer's Report** – Kevin presented the Treasurer's Report. He sent out cash flow report for the fiscal year (October – September). We are now moving into the 2022-2023 budget year. He will send out the budget. It adds buffer for community improvements, but expenses don't change much. Our cash balance is less than budget, but the MSTU Grant reimbursement was pushed to 22-23 and \$2300 extra was spent on the basketball court lighting and removing the Brazilian peppers

Motion to approve the Treasurer's Report made and approved (Marshall/Anne)

#### **Old Business:**

### Park:

The board discussed the soccer goals at the park. Nick volunteered to get replacements.

### **Landscaping**:

Doug and Jason with Southern Hospitality Landscaping presented about the background and experience of their company. They presented their proposal to repair the poor work done by Tazen, deal with nutritional issues of palms and deal with hurricane clean up, etc. \$5800 to bring it up to maintainable condition. They will add 2 additional visits in November. All costs are based on manhours. The monthly cost will be \$6000. They will send references to Rob, who will call at least three.

The Board discussed irrigation. Southern Hospitality said they would do monthly wet checks zone by zone, and would do a full audit of the system and timers to begin with. They asked for a monthly Not-To-Exceed for small but necessary repairs.

A motion to approve the proposal, subject to Rob checking references, was made and unanimously approved (Marshall/Nick)

The Board discussed dealing with the existing landscaper; Marshall and Rob would send a letter to them. Kevin advised that he has stopped payments to Tayzen.

**Next Meeting**: November 22, 2022 at 6pm, by zoom.

ADJOURN: The meeting was adjourned at 7:01 pm.

Date: November 22, 2022

**Location:** Zoom meeting

Board Attendance: Anne Pollack, Kevin Chambers, Calvin Warren, Marshall Deason, Nick Pfeifer, Mike

Ludwig

Absent: Rob Copenhaver

Public: Susanne Hebert

**Call to Order:** Secretary Anne called the meeting to order at 6:01 PM.

Secretary's Report – Anne

Anne will send the minutes to be added to the website. The Board will look into updating the website this coming year.

**Treasurer's Report** – Kevin presented the Treasurer's Report. He sent out cash flow report with actuals through October. The last payment was made to the prior landscaper. Following a walk through of the neighborhood, the new landscaper, Southern Hospitality, determined that extra work was not required and we would not need to pay the extra \$5800 payment. The audit for 2022 is underway.

Motion was made and supported to approve the Treasurer's report. (Marshall/Nick)

# Landscaping

Calvin agreed to oversee the new landscaper. He will follow up with them and report back with an update on status and quality by the end of the year. He will ask the company to remove the Italian cypress trees which look bad and do not fit in with the style of the neighborhood.

### Park/Playground

Mike will advise the Board how to adjust the timing on the lights at the basketball court should it be needed going forward.

Marshall advised that the trees in the parking lot are hanging very low. Calvin agreed to let the landscaper know to trim them.

Calvin advised that he learned that someone appears to be living in their car at the parking lot. The neighbor said the police have already been called about it, but nothing appears to have resulted. The Board discussed various options. Calvin will check on the signage regarding overnight parking and

towing. He advised that if he sees it when he goes to work, he will call the police to provide a second notice to the owner.

### **New Business:**

Rob has decided to resign. He will continue through the end of the year and will work with the new landscaper to get everything going well. The Board discussed possible replacements for Rob and will forward suggestions to him to pass on to his Commissioner.

Mike advised that Jessica Hooper has applied for his position for 2023.

Next meeting: January 10, 2023 at 6pm by Zoom

Adjourn: The meeting adjourned at 6:35 pm